



340 Broadway, Suite 1,
Saratoga Springs, NY, 12866

PATIENT INFORMATION

Name, First _____ MI _____ Last _____

DOB _____

Address _____ City, State Zip _____

Home phone _____ Work Phone _____

Cell Phone _____ E-mail _____

Sex: ☐ Male ☐ Female ☐ Non-binary/Other Ethnicity: ☐ Hispanic/Latino ☐ Non hispanic/Latino

Race: ☐ American Indian/Alaskan Native ☐ Black/African American ☐ Native Hawaiian/Pacific Islander ☐ Asian

☐ White ☐ Other ☐ Unknown

What is your primary language? _____ Other languages? _____

Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Widowed ☐ Partnered

Work Status: ☐ FT ☐ PT ☐ Unemployed ☐ Retired Student status: ☐ Full-time ☐ Part-time

Primary Care Physician _____ Referring Physician _____

Do you wish to have electronic access to your records: ☐ Yes ☐ No

Please check all forms of correspondence you agree to: ☐ Phone ☐ Voicemail ☐ Mail ☐ e-mail

GUARANTOR(responsible party) ☐ check here if same as patient

Name _____

Address _____

City, State Zip _____ Phone _____

Emergency Contact Information & Pharmacy Information

Contact Name _____ Phone/Relationship _____

Pharmacy Name _____ Pharmacy Phone _____

PRIMARY INSURANCE

Address _____ Carrier Name _____

Subscriber Name _____ City, State Zip _____

Policy ID/Claim# _____ Group# _____

SECONDARY INSURANCE

Address _____ Carrier Name _____

Subscriber Name _____ City, State Zip _____

Policy ID/Claim# _____ Group# _____

Are either of these insurances auto insurance or worker's compensation: ☐ Yes ☐ No

If yes, which one: ☐ Auto Insurance ☐ Workers Comp. Date of accident/injury: _____

Name/phone number of adjuster: _____

AUTHORIZATION TO PAY BENEFITS TO PHYSICIAN: I hereby authorize payment directly to the above-named physician of medical/surgical benefits, if any, otherwise payable to me for his/her services. I consent to the sharing of any and all billing/medical information between the above-named physician and my insurance company.

Patient's Signature _____ Date _____

(Parent or guardian if the patient is a minor)

HEALTH HISTORY

Name _____

Date of Birth _____ Today's Date _____

Reason for today's visit _____

Medical Problems (Please list):

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Surgeries (Please list with date):

1. _____ 3. _____
2. _____ 4. _____

Hospitalizations/ Major Illness/Accidents/Trauma/Injuries (Please list with date):

1. _____ 2. _____
3. _____ 4. _____

Medications (Please list name, dosage and how many times a day):

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Over-the-counter medications/Herbs/Vitamins/Supplements (Please list name, dosage and how many times a day):

1. _____ 3. _____
2. _____ 4. _____

Allergies to Medications/Drug reactions (please list with reaction to each)

Social History

Marital Status Single _____ Married _____ Separated _____ Divorced _____ Widowed _____

Children [natural/adopted/mixed family] _____

Use of alcohol: Never _____ Yes _____ number of drinks per week, including Beer and wine) _____

Use of tobacco: Never _____ Yes _____ number of packs/day _____ number of years smoking _____

Use of drugs: Never _____ Yes _____

Type/frequency _____

Number of cups of coffee, tea, and cola per day _____

Occupation _____

Family History

Circle if present in any blood relatives (including parents, grandparents, brothers, sisters, children, cousins, aunts and uncles):

Cancer _____ High Blood Pressure _____ Heart Disease (including heart attack) _____ Lung Disease _____

Tuberculosis _____ Glaucoma _____ Psychiatric Illness _____ Suicide _____ Epilepsy _____

Arthritis _____ Migraine Headaches _____ Kidney Disease _____

Diabetes _____ Blood Disease _____ Alcohol or Drug abuse _____

Asthma _____ Other inherited conditions _____

I have reviewed the above information with the patient. Physician Signature: _____ Date: _____

Review of Systems

Symptoms	Please circle NO or YES. If YES, please explain below
Fever/night sweats/weight change	NO YES
Skin rashes	NO YES
Easy bruising/bleeding	NO YES
Depressed mood	NO YES
Difficulty sleeping	NO YES
Shortness of breath	NO YES
Chest pain	NO YES
Nausea/vomiting	NO YES
Loss of bowel/bladder control	NO YES
Sexual dysfunction	NO YES
Numbness/tingling	NO YES (if yes, discuss with doctor)
Weakness	NO YES (if yes, discuss with doctor)



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FINANCIAL POLICY

Full payment is due at time of service. We accept personal checks or credit cards. There will be a \$35 charge for returned checks.

INSURANCE

We are out of network providers for most insurances and have **opted-out** of Medicare. We can give you a document to submit to your insurance (other than Medicare) for possible partial reimbursement. Many insurances do cover some portion of osteopathic manipulation. Any questions regarding your benefits should be directed to your insurance carrier(s) directly.

MINORS & DEPENDENTS

Parents and guardians are responsible for *full* payment at the time of service.

MISSED APPOINTMENTS

Your appointment is time dedicated to you by your doctor. If you cannot make your appointment, we kindly ask that you cancel with at least 48-hours notice by calling or emailing us directly. Without 48-hours notice, patients who forget or miss their appointments will be charged the *full* amount. True emergencies rarely occur, but will be handled on a case-by-case basis.

TARDINESS

Anyone who arrives more than 30 minutes late for a first-time visit, may only have time for a thorough medical history to be obtained and a discussion of goals of treatment. Anyone who arrives more than 20 minutes late for a follow-up appointment, may need to be re-scheduled and will be charged for the appointment time. Please reach out to us by phone, if you know you are running late. While we understand that emergencies do occur, we respect everyone's appointment times and do not wish to delay the care of other patients.

TREATMENT/MEDICATIONS

Your treatment time includes a thorough medical and surgical history, review of any imaging, an osteopathic structural exam, and manual treatment. This office will **not** prescribe/refill any opiates/controlled substances.

I have read and agree with the above policy,

_____	_____	____/____/____
Print Patient Name	Signature	Date

If this consent is signed by a personal representative on behalf of the patient, please complete the following:

_____	_____	____/____/____
Print Parent or Guardian Name	Signature	Date



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**PRIVATE CONTRACT WITH MEDICARE BENEFICIARIES IN COMPLIANCE WITH 42 U.S.C. §1395a;
42 C.F.R. § 405, SUBPART D**

Osteopathy On Broadway, PLLC, Clara E. Somoza, D.O. has OPTED-OUT of Medicare.

This contract is entered into by and between Clara E. Somoza, D.O. (hereinafter called "physician"), whose principal medical office, Osteopathy on Broadway, PLLC, is located at 340 Broadway, Suite 1 Saratoga Springs, NY 12866 and _____ (hereinafter called "beneficiary"), who resides at _____, and shall become effective on this **16th day of March, 2020** and shall not expire ("opted-out"), unless otherwise renewed in accordance with the 42 U.S.C. 1395a; 42 C.F.R. 405, Subpart D.

Physician Obligations

The physician acknowledges that she is not excluded from Medicare under sections 1128, 1156, 1892 or any other section of the Social Security Act.

The physician acknowledges that this contract shall not be entered into with the beneficiary, or the beneficiary's legal representative, during a time when the beneficiary requires emergency care services or urgent care services, except that the physician may furnish emergency or urgent care services to a Medicare beneficiary in accordance with 42 C.F.R. § 405.440.

The physician acknowledges that she must retain this contract (with original signatures of both parties to this contract) for the duration of the opt-out period, and that it shall be made available to the Centers for Medicare and Medicaid Services (CMS) upon request.

The physician shall provide a copy of this contract to the beneficiary, or to his or her legal representative, before items or services have been furnished to the beneficiary under the terms of this contract.

The physician acknowledges that she must enter into a contract for each opt-out period.

Beneficiary Obligations

The beneficiary, or his or her legal representative, accepts full responsibility for payment of the physician's charge for all services furnished by the physician.

The beneficiary, or his or her legal representative, understands that no payment will be provided by Medicare for items or services furnished by the physician that would have otherwise been covered by Medicare if there was no private contract and a proper Medicare claim had been submitted.

The beneficiary, or his or her legal representative, understands that Medicare limits do not apply to what the physician may charge for items or services furnished by the physician.

The beneficiary, or his or her legal representative, agrees not to submit a claim, nor ask the physician to submit a claim, to Medicare for Medicare items or services, even if such items or services are otherwise covered by Medicare.

The beneficiary acknowledges that this written private contract contains sufficiently large print to ensure that the beneficiary is able to read this contract.

The beneficiary, or his or her legal representative, has entered into this contract with the knowledge that he or she has the right to obtain Medicare-covered items and services from 1 physicians and practitioners who have not opted-out of Medicare and for whom payment would be made by Medicare for their covered services, and that the beneficiary has not been compelled to enter into private contracts that apply to other Medicare-covered services furnished by other physicians or practitioners who have not opted-out.

The beneficiary, or his or her legal representative, understands that Medigap plans do not, and other supplemental plans may elect not to, make payments for items and services not paid for by Medicare.

The beneficiary, or his or her legal representative, understands that this agreement shall not be entered into with the physician during a time when the beneficiary requires emergency care services or urgent care services, except that the physician may furnish emergency or urgent care services to a Medicare beneficiary in accordance with 42 C.F.R. § 405.440.

The beneficiary, or his or her legal representative, acknowledges that a copy of this contract has been provided to the beneficiary, or to his or her legal representative, before items or services have been furnished to the beneficiary under the terms of this contract.

The beneficiary, or his or her legal representative, understands that during the opt-out period, a Medicare Advantage plan may not by law make any payments to the physician for any Medicare items and services furnished to the beneficiary under this contract.

Name of physician (printed) Clara E. Somoza, D.O.

Signature of physician _____ Date _____

Principal Office Address 340 Broadway, Suite 1 Saratoga Springs, NY 12866

Office Phone Number (518) 290-0844

National Provider Identifier (NPI) 1477628618

Name of Beneficiary (printed) or His/Her Legal Representative _____

Signature of Beneficiary or His/Her Legal Representative _____

Date _____ Home Address _____ Phone _____